Certified that I have satisfied myself that-

(a) the amounts claimed in the bill are actually due to the persons concerned and the conditions attached to the payment of various allowances have been duly complied with in all cases;

(b) The claims have been made against sanctioned posts (Details of cases, if any, where claims

have been made in anticipation of sanction may be mentioned) and, wherever necessary, sanctions of competent authority have been obtained as regards grant of increment, crossing of efficiency bar, fixation of pay, grant of leave, etc and that these events have been properly noted

in the related service books

(c) the particulars of the various deductions/recoveries have been fully noted in the attached schedules and the totals shown in these schedules agree with those even in the bill

(d) all emoluments included in bills drawn 1 month/ 2 months/ 3 months previous to this date with the exception of those detailed in the bill have been disbursed to the proper persons and that their acquittances have been taken and filed in my office with receipt stamps duly cancelled for

every amount in excess of Rs.20. (e) all persons whose names are omitted from, but whose pay has been drawn in this bill have

actually been employed during the month, that full details of the emoluments drawn for them working up to the total included in this bill have been duly shown in the Pay Bill Register and thatthe emoluments drawn are according to the relevant rules and orders.

Station Champhai

Date.....

Signature

(to be filled by PAO only) Designation of Drawing and Disbursing Officer 1. Certified that the classification of both payments and recoveries have been checked and

corrections made, where necessary

8658 Suspense Account

PAO Suspense Transaction adjustable by other Accounts Offices



(c) Deduct-Undisbursed amount(s) (Please see Instruction No. 5)

II—Total deductions/recoveries

III-Net amount (I minus II) required for payment by-(i) cheque for self/as per details given in the bill

(ii) Demand Draft in favour of at

House Building Advance Central Government Employees Insurance Scheme Central Government Employees Group Insurance Scheme Postal Life Insurance On other Duty

Central Government Health Scheme

III. Post check of Voucher received from Cheque Drawing DDOs

Subsistance Grant

Motor Car Advance

Transit Pay

Admitted Rs.

(with brief reason)

Objected Rs. ...

Post check of Pre-checked voucher

JAO/AAO

AG/PAO

EXCISE

F.S.

Vac.

L.P.C.

S.G.

T.P.

(i) establishments whose charges are debitable to different heads of account (ii) group of personnel to whom salary is payable individually by cheque, and

(iii) Group 'D' employees;

But the sam emporary establishments 2. A red line should be drawn right across the sheet after each section of the establishment and u

totals of various columns shown in red ink

Instruction for Preparation of Pay Bill

1. A separate pay bill should be prepared for:-

3. The names of persons holding posts substantively should be entered in order of seniority (as m substantive pay drawn) and below those will be shown the posts left vacant and the persons of

4. Officiating pay should be recorded in the section of the bill appropriate to that in which the Gov servant officiates and transit pay should be recorded in the same section as that in which the de

Government servant after transfer is recorded 5. Where amounts due to undisbursed pay and allowances have been refunded, the names and

of the incumbents and also other connected details of the claim should be shown in red ink in th columns of the pay bill immediately below the entries showing details of the aggregate claim to not amount required for payment would then be worked out. The bill No. and date in which the refunded was earlier drawn should be shown in the 'Remarks' column. Refunds relating to previous

year (s) are to be classified as revenue-receipts of the Ministry/Department. 6. Arrears of pay and allowances should not be claimed in the regular pay bill. Separate pay bill sh

prepared for claiming arrears. 7. The deductions of surcharge should be made at the prescribed rate.

8. (i) The schedules in support of deductions/recoveries should be prepared major head-wise. The G.P.F. deductions should also give complete details as to the G.P.F. Account No., G.P.F. contrib

G.P.F. advance recoveries separately. 'The schedule of interest receipts should contain complete recoveries of interest on loans and advances to Government servant separately for H.B.A., M.C for the purchase of other motor conveyances, other conveyance etc. Similarly, the schedule of advances deductions should show separately, the deductions on account of H.B.A., M.C.A adva

purchase of other Motor conveyances other conveyances etc. etc. (ii) In support of the deductions adjustable with other Accounts Officer, the schedule giving

complete details of deductions head-wise should be prepared separately for each Accounts Office concerned.

9. In the 'Remarks' column should be recorded all unusual events such as death, retirement, sus permanent transfer and first appointment which find no place in the increment certificates or ab statement

10. The pay bill should be accompanied by a copy of the L.P.C. and absentee statement where n 11. The following abbreviations should be used in this and all other documents submitted with pa

Earned Leave
Half Pay Leave
Leave Salary Conveyance Allowance
House Rent Allowance
Under Suspension On Foreign Service
Vacant
Last Pay Certificate

	State Excis	se (01-NF)						А	mount						
l		Classificatio	-	penditu	re					^	DDO co	de N	lo.			
	Major Head	203	9 0	0 0	0 1	02	2 0	0 0	1	42714		1	0	7 0	0	
	Abstract of the claim and oth	ner particulars					Dedu	ictions/	reco	veries adju	stable in th	ne bo	ooks	of Tre	eas	
	0021—Taxes on Income of	her than Cor	poratio	n Tax.						^	6216-Loan	n for	hous	sing		
	Income Tax	002	100	0 1	02	00	00) 0 0)		(1)-HUDO	0	6 2	2 1	6	2
	0028-Taxes										(2)-LIC		6 2	2 1	(ĵ
	P. Tax	002	8 0 (0 1	0 7	00	00	000	D		Grant No. 8009-SPF	800				
	0049—Interest Receipts										GPF	Б	8 0	0 0	[2
	(i) Interest on HBA	004	9 0 4	4 8	00	01	01	L O C			(subs.+imp					
	(ii) Interest on MCA	004	904	4 8	00	01	02	2 0 0			8011- Isura	anco	-			
	(iii) Interest on Sco.Adv	004	904	4 8	00	01	0	3 0 0			IF		м 8 С	SGE) 1	-	1
	(iv) Interest on PCA	004	904	4 8	00	01	04	100		740	SF		8 0) 1	[1
	(v) Interest on LIC	004	9 0 4	4 8	00	01	0	5 0 0		2160	0071- C	&R	P&OI	RB		
											NPS		0 0) 7	[1
	(vi) Interest on HUDCO	004	9 0 4	4 0		I U I I			ᅬᆫ		Misc. re	cove	eries t	to be t	tal	k
	0216-Housing										the serv	vice	Majo	r Head	d ı	p
	Licence fee 7610-Loan to Govt. servan		6 0 :	1 1	0 6	00	00	0 0 0)						Γ	
	(i) HBA	761	00	0 2	0 1	02	00	00)		To be us					
	(ii) Advance for	761	000	02	02	01	0	000			relates t	opr	eviou	s fina	no T	
	purchase of Scooter											L			Г	
											Deductio	on/re	ecove	eries a	۱dj	ι
					~ 1 ~ 7										Γ	_
	(ili) Advance for	761	00	0 2	0 3	01	00) 0 () [_							
	purchase of other conv	<i>levance</i>										-	F ota	l De	26	4

Name of the Office Superintendent of Excise & Narcotics, Champhai

purchase of other conv	irchase of personal computer														
(iv) Advance for	7	6	1	0	0	0	2	0	4	0	1	0	0	0	0
purchase of personal c	om	put	er												
Net Amount															

83669 **Grant Total** (Rupees Eighty three thousand six hundred sixty nine)Only

M.C.A. H.B.A. C.G.E.LS. II. PAY ORDER C.G.E.G.I.S. PLI. Pay Rs Rup	ST FOR USE IN TREASURY OFFICE/ PAY AND ACCOUNTS OFFICE
0.D. C.G.H.S. U	
(DDO by designation)vide details	given in the
bill/Officers listed inside the bill	
(crossed A/C payee cheques cat 'A') by	
(Cheque/bank draft at)
indicated after delivery.	DETAILS OF CHEQUE CANO Category Cheque N
T.A. / PAO Voucher f	Number Date

G.A.R. 13 [See Rule 66(1)] PAY BILL

ıe	DIII	may	includ	e bot	n perm	anen	t and	te
ch.	ould	t ho	drawn	right	across	tho c	hoot	2

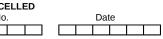
Bill No. 103 of dtd. 16.12.2016	Demand / Grant No.007 Treasury Code :999104
No. and date	SASEXC
punt	
^ DDO code No. Bar 2714 1 0 7 0 0 5 0 0	K Code Short Code 2 SASEX
ries adjustable in the books of Treasury/PAO	
 6216-Loan for housing (1)-HUDCO (1)-HUDCO 	
(2)-LIC 62160219	
Grant No. 800 8009-SPF	ć
GPF 80090110 (subs.+imp.+rec.)	1000000054473
8011- Isurance & pension Fund	
MSGESIS	
IF <u>8 0 1 1 0 0 1 0</u>	7 0 0 0 1 0 0 490
40 SF 80110010	700200210
.60 0071- C&R P&ORB	
NPS [0 0 7 1 0 0 5 0]	0 0 0 0 0 0 0
Misc. recoveries to be taken as reduction of	expenditure under
the service Major Head payment made durin	ng the financial year.
To be used only when the amount refunded relates to previous financial year(s)	1 0 0 0 0 54473 7 0 0 1 0 490 7 0 0 2 0 210 7 0 0 2 0 210 0 0 0 0 0 0 expenditure under
Deduction/recoveries adjustable by other Ac	counts Officer
Total Deductions ^	59045
Net payable 个	83669
Grant Total	142714

uperintendent of Excise & Narcotics Champhai District : Champhai

FICE

.....

TREASURY OFFICER / P.A.O.



Treasury Officer / PAO

Amount

Bill No. 103 of dtd. 16.12.2016

State Excise (01-NP) E Ration Money KMA of Post GPF Imp.78% Spl. Pay/FPA (**J**) **ODAUN** D.A. 125% (I) ODDINH 25 LIC (HBA)(P) GP Subs. **(d) VBH** 20 SCA (P) GPF(R) (I) **VBH** 21 SCA (I) H.R.A. Grant Total S.C.A Š Total Section of Establishment Pay G.P S/F **H** 18 19 and name of incumbent SI. 3 10 ### 12 13 15 22 23 26 2 4 6 7 8 9 14 16 17 1 1 B. ZOLIANA, SE&N 26170 6100 32270 ### 1500 3227 77335 5000 25171 280 120 177 972 2 NGURTHANZAMA SAILO, IE&N 22510 4800 27310 ### 1200 2731 **65379** 3000 21302 210 90 1 142714 74476 48680 10900 59580 46473 2700 5958 8000 210 972 490 TOTAL

(In Word)(Rupees Eighty three thousand six hundred sixty nine)Only

SUPERINTENDENT OF EXCISE & NARCOTICS DEPTT. OFFICER PAY BILL FOR THE MONTH OF DECEMBER, 2016

			28 28	Deduction	05 Amount	31
-			20	25		51
		9	740	32283	45052	
.5	2160			26762	38617	
	2160		740	59045	83669	

Superintendent of Excise & Narcotics Champhai,Mizoram

Certified that I have satisfied myself that-

(a) the amounts claimed in the bill are actually due to the persons concerned and the conditions

attached to the payment of various allowances have been duly complied with in all cases;

(b) The claims have been made against sanctioned posts (Details of cases, if any, where claims

have been made in anticipation of sanction may be mentioned) and, wherever necessary, sanctions of competent authority have been obtained as regards grant of increment, crossing of efficiency bar, fixation of pay, grant of leave, etc and that these events have been properly noted

in the related service books.

(c) the particulars of the various deductions/recoveries have been fully noted in the attached schedules and the totals shown in these schedules agree with those even in the bill

(d) all emoluments included in bills drawn 1 month/ 2 months/ 3 months previous to this date with the exception of those detailed in the bill have been disbursed to the proper persons and that their acquittances have been taken and filed in my office with receipt stamps duly cancelled for

every amount in excess of Rs.20. (e) all persons whose names are omitted from, but whose pay has been drawn in this bill have

actually been employed during the month, that full details of the emoluments drawn for them working up to the total included in this bill have been duly shown in the Pay Bill Register

and thatthe emoluments drawn are according to the relevant rules and orders.

Station Champhai

Date..

Signature

(to be filled by PAO only) Designation of Drawing and Disbursing Officer 1. Certified that the classification of both payments and recoveries have been checked and corrections made, where necessary

8658 Suspense Account

PAO Suspense Transaction adjustable by other Accounts Offices PAO CODE MH Serial

(c) Deduct-Undisbursed amount(s) (Please see Instruction No. 5)

II—Total deductions/recoveries

III—Net amount (I minus II) required for payment by—

(i) cheque for self/as per details given in the bill

(ii) Demand Draft in favour of at Motor Car Advance House Building Advance Central Government Employees Insurance Scheme Central Government Employees Group Insurance Scheme Postal Life Insurance On other Duty

Central Government Health Scheme

III. Post check of Voucher received from Cheque Drawing DDOs

Admitted Rs. .

Objected Rs. ..

(with brief reason)

Post check of Pre-checked voucher

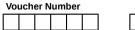
JAO/AAO

AG/PAO



CAD 12

Instruction for Preparation of Pay Bill	_		G.A.R. 13			
1. A separate pay bill should be prepared for: EXCISE			[See Rule 66(1)]			Demand /
(i) establishments whose charges are debitable to different heads of account,			PAY BILL			Grant No.007
Name	of the Office . Superl	ntendent of Excise	& Narcotics,Champh	ai Bil	I No. 105 of dtd . 16.12.2016	Treasury Code :999104
(ii) group of personnel to whom salary is payable individually by cheque, and	•		•			Treasury code :555104
(iii) Group 'D' employees;	Period of Payme	nt : 01.12.2016 - 3	1.12.2016 Tok	ken No. and d	ate	
But the same bill may include both permanent and temporary establishments. 2. A red line should be drawn right across the sheet after each section of the establishment and under it, the						SASEXC
·· ·· ·· ·· · · · · · · · · · · · · ·		ise (01-NP)		Amount		
totals of various columns shown in red ink.		Classification of Expenditu		^		ank Code Short Code
3. The names of persons holding posts substantively should be entered in order of seniority (as measured by	Major Head 3	2039000	0 1 0 2 0 0 1	562825	1 0 7 0 0 5 0 0	0 2 S A S E X C
substantive pay drawn) and below those will be shown the posts left vacant and the persons officiating in the						
vacancies. 4. Officiating pay should be recorded in the section of the bill appropriate to that in which the Government	Abstract of the claim and ot	her particulars	Deductions/rec	coveries adjustab	le in the books of Treasury/PAO	
servant officiates and transit pay should be recorded in the same section as that in which the duty pay of the	0021—Taxes on Income o	ther than Corporation Tax.		^	6216-Loan for housing	^
Government servant after transfer is recorded	Income Tax		02000000		(1)-HUDCO 6 2 1 6 0 2 2 0	
5. Where amounts due to undisbursed pay and allowances have been refunded, the names and designation						
of the incumbents and also other connected details of the claim should be shown in red ink in the respective	0028-Taxes				(2)-LIC 62160219	0 0 0 1 0 0 0 5223
columns of the pay bill immediately below the entries showing details of the aggregate claim to be drawn, the						
not amount required for payment would then be worked out. The bill No. and date in which the amount being	P. Tax	0028001	07000000		Grant No. 800 8009-SPF	
refunded was earlier drawn should be shown in the 'Remarks' column. Refunds relating to previous financial year (s) are to be classified as revenue-receipts of the Ministry/Department.					0009-SFF	
	0049—Interest Receipts				GPF 80090110	0 1 0 0 0 0 0 0 237741
 Arrears of pay and allowances should not be claimed in the regular pay bill. Separate pay bill should be prepared for claiming arrears. 	(i) Interest on HBA	001018	00010100	1280	(subs.+imp.+rec.)	
7. The deductions of surcharge should be made at the prescribed rate.	(I) Interest on TIBA			1200		
8. (i) The schedules in support of deductions/recoveries should be prepared major head-wise. The schedule of	(ii) Interest on MCA	0049048	00010200		8011- Isurance & pension Fund	>
G.P.F. deductions should also give complete details as to the G.P.F. Account No., G.P.F. contributions and					MSGESIS	
G.P.F. advance recoveries separately. 'The schedule of interest receipts should contain complete details of	(iii) Interest on Sco.Ad	v 00049048	00010300	550	⊫ 8 0 1 1 0 0 1 0	7 0 0 1 0 0 2240
recoveries of interest on loans and advances to Government servant separately for H.B.A., M.C.A. advances		<u></u>				<u> </u>
for the purchase of other motor conveyances, other conveyance etc. Similarly, the schedule of loans and	(iv) Interest on PCA	0049048	00010400		SF 80110010	0 7 0 0 0 2 0 0 960 号
advances deductions should show separately, the deductions on account of H.B.A., M.C.A advances for the	(v) Interest on LIC	0010019	00010600	7984	0071- C&R P&ORB	>
purchase of other Motor conveyances other conveyances etc. etc. (ii) In support of the deductions adjustable with other Accounts Officer, the schedule giving	(V) Interest on Lic	0049040		1904	NPS 00710050	
complete details of deductions head-wise should be prepared separately for each Accounts	(vi) Interest on HUDCC	0049048	00010500			
Office concerned.	()				Misc. recoveries to be taken as reduction of	of expenditure under e
9. In the 'Remarks' column should be recorded all unusual events such as death, retirement, suspension,	0216-Housing				the service Major Head payment made du	of expenditure under pring the financial year.
permanent transfer and first appointment which find no place in the increment certificates or absentee	Licence fee		06000000			
statement.	7610-Loan to Govt. servar		01020000	4500	To be used only when the amount refunded	-
 The pay bill should be accompanied by a copy of the L.P.C. and absentee statement where necessary. The following abbraviations should be used in this and all other desuments submitted with pay bills: 	(i) HBA	1010002	01020000	4500	To be used only when the amount refunded relates to previous financial year(s)	>
 The following abbreviations should be used in this and all other documents submitted with pay bills: Earned Leave 	EL. (ii) Advance for	7610002	02010000	600		<u> </u>
Half Pay Leave	HA purchase of Scooter					<u>ē</u>
Leave Salary	L.S.				Deduction/recoveries adjustable by other A	Accounts Officer
Conveyance Allowance	C.A.					
House Rent Allowance	H.R (iii) Advance for		03010000		Total Doductions	
Under Suspension On Foreign Service	S.P purchase of other conv	veyance			Total Deductions	261078 2
	vac (iv) Advance for	7610002	04010000		Net payable ^	301747
Vacant Last Pay Certificate					Net payable	301747 562825 Under Three law house
		Net Amount		301747	Grant Total ^	562825
Subsistance Grant	S.G.		Jalik and the constant			<u> </u>
		(Rupees Three	lakh one thousand s	seven nunar	ed forty seven jonly	Ĕ
Transit Pay	^{T.P.} Please Pay to R.C.Lalrinch	hana				
	Whose Speciment signatur					qe
						Ĕ
	SuperIntendent of Excise &	A Narcotics				liature
	Champhai District : Champ				Designation of Drawin	g and Disbursing Officer
Motor Car Advance	M.C					
House Building Advance	H.B.A.	FOR U	SE IN TREASURY OF	FICE/ PAY A	ND ACCOUNTS OFFICE	
Central Government Employees Insurance Scheme	c.g II. PAY ORDER					
Central Government Employees Group Insurance Scheme	C.G.E.G.I.S.	Runees				
Postal Life Insurance						
On other Duty	0.D C.G IU					
Central Government Health Scheme			۵			
		vide details given in the				
rom Cheque Drawing DDOs	(crossed A/C payee cheque					
	by					
			.)			
v shar	indicated after delivery.					TREASURY OFFICER / P.A.O.
ucher	T.A. / PAO					



Date



Category



Treasury Officer / PAO

Bill No. 105 of dtd . 16.12.2016

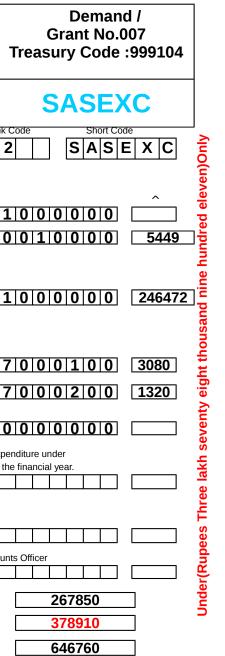
State Excise (01-NP) SUPERINTENDENT OF EXCISE & NARCOTICS DEPARTMENT STAFF PAY BILL FOR THE MONTH OF DECEMBER, 2016

ts O O OSection of Section of Establishment and mame of incumbent12	с Вау	d . 9	ං Total	✓ Spl. Pay/FPA	∞ D.A. 125%	စ S.C.A	10 10	Ration Money	KMA	VIN 13	Grant Total	CP Subs.	16 GPF Imp. 78%		כ	H/F 18	J/S	HBA	(I) HBA (I)	(b)		SCA (I)			(HBA)(P)	LIC (HBA)(P)	LIC (HBA)(I)	28 Deduction	Net Amount	05 Bemarks
																							Τ							
1 F. LALLIANNGURA, SIE	20310	4600	24910		###	1200	2491	550	160	60	60509	5000	19430			210	90	60 2500						177	972			28202	32307	
2 LALENGMAWIA, SIE	19820	4600	24420		###	1200	2442	550	160	60	59357	3000	19048			210	90	33 2000										24348	35009	
3 LALKIMA,ASI	10730	4200	14930		###	1200	1493	550	160	60	37056	1000	11645			210	90							176	555			13500	23556	
4 RVL. RAMNUNMAWIA	10720	4200	14920		###	1200	1492	550	160	60	37032	3000	11638	17	2000	210	90							175	555			17493	19539	
5 REMMAWIA, DRIVER	15930	4400	20330		###	1200	2033	550	160	60	49746	3000	15857	5	3000	140	60										39 12	0 23267	26479	
6 H. LALZIKPUII LDC	15630	4200	19830		###	1200	1983				47801	1000	15467			140	60	22	740								2 16	9 19066	28735	
7 LALNGAIHAWMA H/C	11300	2400	13700	210	###	1200	1370	550	160	60	34375	2000	10686	1	1500	140	60	34	540					122	946		23 172	8 17600	16775	
8 LALRUMA H/C	11410	2400	13810		###	1200	1381	550	160	60	34424	3000	10772			140	60										15 172	8 15700	18724	
9 K LALRUATKIMA, W/O	13920	2800	16720		###	1200	1672	550	160	60	41262	1000	13042	11	2400	140	60				9	550		177	694			17886	23376	
10 RTC.RAMTHARNGHAKA W/O	10190	2400	12590		###	1200	1259	550	160	60	31557	2000	9820	3	1000	140	60											13020	18537	
11 LALSAWMA Constable	10610	2400	13010		###	1200	1301	550	160	60	32544	5000	10148			140	60							174	555			15903	16641	
12 VANLALLIANA, Constable	10610	2400	13010		###	1200	1301	550	160	60	32544	4000	10148			140	60							122	946			15294	17250	
13 NK. LALHRUAIA,Constable	10610	2400	13010		###	1200	1301	550	160	60	32544	14000	10148			140	60											24348	8196	
14 LALNILIANA	10410	2400	12810		###	1200	1281	550	160	60	32074	3000	9992			140	60			48 600)						27 16	9 15451	16623	
TOTAL	182200	45800	228000	210	285005	16800	22800	7150	2080	780	562825	50000	177841		0066	2240	960	4500	1280	600		550			5223		7984	261078	301747	

(In Word)(Rupees Three lakh one thousand seven hundred forty seven) only

Superintendent of Excise & Narcotics Champhai District : Champhai

Certified that I have satisfied myself that— (a) the amounts claimed in the bill are actually due to the persons concerned and the condition attached to the payment of various allowances have been duly complied with in all cases;	Instruction for Preparation of Pay Bill 1. A separate pay bill should be prepared for:— (i) establishments whose charges are debitable to different I	EXCISE		G.A.R. 13 [See Rule 66(1)] PAY BILL			_
attached to the payment of various allowances have been duly complied with in all cases; (b) The claims have been made against sanctioned posts (Details of cases, if any, where claim	(i) establishments whose charges are debitable to different i(ii) group of personnel to whom salary is payable individually	Name of th	ne Office Superinte	endent of Excise & Narcotics,Champhai	Bill No. 1	106 of dtd . 16.12.201	L 6
have been made in anticipation of sanction may be mentioned) and, wherever necessary,	(iii) Group 'D' employees;		eriod of Paymen	t: 01.12.2016 - 31.12.2016 Toke	en No. and date	9	
sanctions of competent authority have been obtained as regards grant of increment, crossin efficiency bar, fixation of pay, grant of leave, etc and that these events have been properly	But the same bill may include both permanent and temporary 2. A red line should be drawn right across the sheet after each		State Exci	se (01-NP)	Amount		
in the related service books.	totals of various columns shown in red ink.		Category	Classification of Expenditure	<u> </u>	DO code No.	Bank C
(c) the particulars of the various deductions/recoveries have been fully noted in the attached schedules and the totals shown in these schedules agree with those even in the bill	 The names of persons holding posts substantively should b substantive pay drawn) and below those will be shown the 			2039000102001	646760	10705	0 0 2
(d) all emoluments included in bills drawn 1 month/ 2 months/ 3 months previous to this date wi	vacancies.		Abstract of the claim and ot	her particulars Deductions/reco	veries adjustable in	n the books of Treasury/PAO	
the exception of those detailed in the bill have been disbursed to the proper persons and tha their acquittances have been taken and filed in my office with receipt stamps duly cancelled	 Onclating pay should be recorded in the section of the bin a servant officiates and transit pay should be recorded in the 					216-Loan for housing	
every amount in excess of Rs.20. (e) all persons whose names are omitted from, but whose pay has been drawn in this bill have	Government servant after transfer is recorded 5. Where amounts due to undisbursed pay and allowances ha	ave been refunded, the names and desig	Income Tax	002100102000000	(1	1)-HUDCO <mark>621602</mark>	<u>2 2 0 1</u>
actually been employed during the month, that full details of the emoluments drawn for the	of the incumbents and also other connected details of the cl		0028-Taxes		(2	2)-LIC 621602	2190
working up to the total included in this bill have been duly shown in the Pay Bill Register and thatthe emoluments drawn are according to the relevant rules and orders.	columns of the pay bill immediately below the entries showin not amount required for payment would then be worked out. refunded was earlier drawn should be shown in the 'Remark year (s) are to be classified as revenue-receipts of the Minis	The bill No. and date in which the amo	P. Tax	0028001070000000		rant No. 800 009-SPF	
Station Champhai	Arrears of pay and allowances should not be claimed in the prepared for claiming arrears.	regular pay bill. Separate pay bill shoul	0049—Interest Receipts (i) Interest on HBA	00490480001010100		PF 800901 subs.+imp.+rec.)	<u> 1 0 1</u>
Date	7. The deductions of surcharge should be made at the prescri		.,			. ,	
Signature	8. (i) The schedules in support of deductions/recoveries shoul G.P.F. deductions should also give complete details as to th		()	004904800010200	80	011- Isurance & pension Fund MSGESIS	
(to be filled by Designation of Drawing and Disbursing Officer	G.P.F. advance recoveries separately. 'The schedule of inter recoveries of interest on loans and advances to Governmen			v0049048000010300	1650 IF) 1 0 7
 Certified that the classification of both payments and recoveries have been checked and corrections made, where necessary 	for the purchase of other motor conveyances, other conveya	ance etc. Similarly, the schedule of loan	(iv) Interest on PCA	0049048000104000	SI	F 801100) 1 0 7
	advances deductions should show separately, the deduction purchase of other Motor conveyances other conveyances et		(v) Interest on LIC	004904800010600		071- C&R P&ORB	
8658 Suspense Account	(ii) In support of the deductions adjustable with other Accounts complete details of deductions head-wise should be prepared		(vi) Interest on HUDCC	004904800010500	N	PS 007100) 5 0 0
PAO Suspense Transaction adjustable by other Accounts Offices	Office concerned. 9. In the 'Remarks' column should be recorded all unusual eve					lisc. recoveries to be taken as reduc ne service Major Head payment ma	•
PAO CODE	permanent transfer and first appointment which find no plac	e in the increment certificates or absent	Licence fee	021601106000000	260		
MH Serial Rs.	statement. 10. The pay bill should be accompanied by a copy of the L.P.C		7610-Loan to Govt. servar	$\begin{bmatrix} 1 \\ 7 \\ 6 \\ 1 \\ 0 \\ 0 \\ 0 \\ 2 \\ 0 \\ 1 \\ 0 \\ 2 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0 \\ 0$	Тс	b be used only when the amount ref	efunded
	11. The following abbreviations should be used in this and all	other documents submitted with pay bills	S:			elates to previous financial year(s)	
	Earned Leave Half Pay Leave	E.L. H.A.P.	(ii) Advance for purchase of Scooter	761000202010000			
	Leave Salary Conveyance Allowance	L.S. C.A.			De	eduction/recoveries adjustable by c	other Account
	House Rent Allowance	H.R.A.	(iii) Advance for	761000203010000			
	Under Suspension On Foreign Service	S.P. F.S.	purchase of other con	veyance		Total Deductio	
	Vacant Last Pay Certificate		(iv) Advance for purchase of personal (761000204010000		Net payable 个	•
	Subsistance Grant	S.G.	purchase of personal	Net Amount	378910	Grant Total	^
II—Total deductions/recoveries	Transit Pay	T.P.		(Rupees Three lakh seventy eight thousand	nine hundred t	en)Only	
			Please Pay to R.C.Lalrinch	hana			
			Whose Speciment signatur				
			Superintendent of Excise &	& Narcotics		Designation of D	Signature Drawing and
III—Net amount (I minus II) required for payment by—	Motor Car Advance House Building Advance	M.C.A. H.B.A.	Champhai : Mizoram	FOR USE IN TREASURY OFF	CE/ PAY AND	ACCOUNTS OFFICE	0
	Central Government Employees Insurance Scheme	C.G.E.LS.	II. PAY ORDER				
	Central Government Employees Group Insurance Scheme Postal Life Insurance	C.G.E.G.I. P.L.I.		Rupees			
	On other Duty Central Government Health Scheme	O.D. C.G.H.S.	το				
			(טטט by designation	ijvide details given in the	Ca	ategory Cheque No.	
III. Post check of Voucher received Admitted Rs.	I from Cheque Drawing DDOs		bill/Officers listed inside the (crossed A/C payee cheque				
Objected Rs				······)			
(with brief reason) Post check of Pre-checked	voucher		indicated after delivery.				TREA
			Т.А. / РАО		יח	ETAILS OF CHEQUE CANCELLE	
						ategory Cheque No.	
				Voucher Number Date			
							Ire



l Disbursing Officer

.....

Date

Amount

ASURY OFFICER / P.A.O.

Date

Amount

reasury Officer / PAO

Bill No. 106 of dtd . 16.12.2016

State Excise (01-NP)

SUPERINTENDENT OF EXCISE & NARCOTICS DEPARTMENT STAFF PAY BILL FOR THE MONTH OF DECEMBER, 2016

SI. No. of Post	Section of Establishment and name of incumbent	Pay	G.P	• Total	Spl. Pay/FPA	• D.A. 125%	S.C.A	H.R.A.	Ration Money	KMA	WIA	Grant Total	GP Subs.	GPF Imp. 78%		GPF(R)	l/F	S/F	(HBA (P)	R HBA (I)	SCA (P)	SCA (I)	HUDCO (P)	L/FEE		(HBA)(P)	LIC (HBA)(I)	Total	Net Amount	Remarks
1	2	3	4	6	7	8	9	10		12	13	14	15	16		17	18	19	20	21	22	23	24	25	2	26	27	28	29	30
1	JERRY KHAWTINKHUMA, Constabl	9630	2000	11630		14538	1200	1163	550	160	60	29301	5000	9071			140	60		$\left \right $						2	6 ##	<i>‡</i> 15596	13705	
2	C. LALMANTHANGA, Constable	9630	2000	11630		14538			550	160			2000	9071				60			_				122		5 m	12217	17084	
3	_ALMALSAWMA,Constable	9630	2000	11630				1163	550	160	60	29301	1500	9071	4	2000		60										12771	16530	
	C. LALMUANPUIA, Constable	9630	2000	11630		14538			550	160	60	29301	3000	9071	-			60				9 55	0			2	7 ##	_	15153	
	R.C. LALDINTHARI,Constable	9630	2000	11630		14538			550	160	60	29301	1000	9071	5	3000		60					_		176			13826	15475	
	PC. ZOTHANPUIA, Constable	9630	2000	11630		14538			550		60	28138	3000	9071				60						130)			12401	15737	
	H. RAMPANLIANA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1000	9071				60							122	946		11217	18084	
8	RCVL. RUALA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1000	9071			140	60				9 55	0			2	7 ##	[#] 12148	17153	
9	HRANGHMINGLIANA, Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1500	9071			140	60							122	946		11717	17584	
10	C.LALLAWTA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1500	9071			140	60							175	555		11326	17975	
11	C. THANGHLIRA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1000	9071			140	60				9 55	0				2 ##	f 12148	17153	
12	/ANLALSANGA, Constable	8960	2000	10960		13700	1200	1096	550	160	60	27726	1000	8549			140	60										9749	17977	
13	_ALRAMTLUANGA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1000	9071			140	60							122	946		11217	18084	
14	_ALFAKAWMA, Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1500	9071			140	60									2 ##	12098	17203	
15	_ALMUANPUII,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	1000	9071			140	60								2	7 ##	± 11930	17371	
16	3. LIANKHANZAMA, Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	2000	9071			140	60								2	7 ##	ŧ 12598	16703	
17	R. LALCHHANHIMA, Constable	7460	1900	9360		11700	1200	936	550	160	60	23966	5000	7301			140	60										12501	11465	
18	_ALREMMAWII, Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	5000	9071			140	60										14271	15030	
19	R. LALDUHKIMA,Constable	9630	2000	11630		14538	1200	1163	550	160	60	29301	2000	9071			140	60							175	555		11826	17475	
20	H. LALNUNMAWIA,Constable	9350	1900	11250		14063	1200		550	160	60	27283	1000	8775			140	60						130				10105	17178	
21	J. LALHRUAITLUANGA,Constable	7110	1900	9010		11263	1200	901	550	160	60	23144	1500	7028	4	2000		60										10728	12416	
	R. HMARTHANGA,Peon	9040		10840		13550						26734						30					$\parallel \parallel$				_	6111	20623	
23	R. LALMALSAWMA,Peon	6730	1650	8380		10475	1200	838			60	20953					70	30									_	5201	15752	
	TOTAL	212360	45150	257510		321897	27600	23463	11550	3360	1380	646760	46500	192972		2000	3080	1320				1010		# 260		5449	9619	267850	378910	

(In Word)(Rupees Three lakh seventy eight thousand nine hundred ten)Only

Superintendent of Excise & Narcotics Champhai,Mizoram

 Image: Image and the second second

Certified that I have satisfied myself that-

(a) the amounts claimed in the bill are actually due to the persons concerned and the conditions

attached to the payment of various allowances have been duly complied with in all cases; (b) The claims have been made against sanctioned posts (Details of cases, if any, where claims

have been made in anticipation of sanction may be mentioned) and, wherever necessary, sanctions of competent authority have been obtained as regards grant of increment, crossing of efficiency bar, fixation of pay, grant of leave, etc and that these events have been properly noted

in the related service books.

(c) the particulars of the various deductions/recoveries have been fully noted in the attached schedules and the totals shown in these schedules agree with those even in the bill

(d) all emoluments included in bills drawn 1 month/ 2 months/ 3 months previous to this date with the exception of those detailed in the bill have been disbursed to the proper persons and that their acquittances have been taken and filed in my office with receipt stamps duly cancelled for

every amount in excess of Rs.20. (e) all persons whose names are omitted from, but whose pay has been drawn in this bill have

actually been employed during the month, that full details of the emoluments drawn for them working up to the total included in this bill have been duly shown in the Pay Bill Register

and thatthe emoluments drawn are according to the relevant rules and orders.

Station Champhai

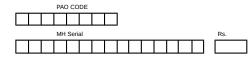
Date.. ..

Signature Designation of Drawing and Disbursing Officer (to be filled by PAO only) 1. Certified that the classification of both payments and recoveries have been checked and

corrections made, where necessary

8658 Suspense Account

PAO Suspense Transaction adjustable by other Accounts Offices



(c) Deduct-Undisbursed amount(s) (Please see Instruction No. 5)

II—Total deductions/recoveries

III-Net amount (I minus II) required for payment by-

JAO/AAO

(i) cheque for self/as per details given in the bill

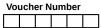
III. Post check of Voucher received from Cheque Drawing DDOs

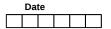
Admitted Rs. ...

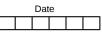
(with brief reason)

Post check of Pre-checked voucher

Instruction for Preparation of Pay Bill 1. A separate pay bill should be prepared for.—	EXCISE			Demand /					
 (i) establishments whose charges are debitable to different heads of according to the stable of the s	Lunt]		Grant No.007					
 (i) establishments whose charges are debiable to unrefer means or according to the second seco	Name of	the Office Su	pertenden	t of Excise & Narcotics,	Champhai	Bill No.10	4 of dtd . 16.12.2016	Treasury Code :99	3104
		d of Paymer							
 (iii) Group 'D' employees; But the same bill may include both permanent and temporary establishme 					SASEX	~			
2. A red line should be drawn right across the sheet after each section of the	e establishment and under it, the		Sta	te Excise (01-NP)]	Amount		JASEAU	•
totals of various columns shown in red ink.			Category	Classification of Expenditure	,	Amount	DDO code No. Ba	ank Code Snort Cod	Je
		Major Head	3	20390001	020001	239327	1070050	0 2 5 A S E	
The names of persons holding posts substantively should be entered in a substantive pay drawn) and below those will be shown the posts left vac		Major nead	_			20002.			
vacancies.		Abstract of the c	laim and other p	particulars	Deductions/re	coveries adjusta	ble in the books of Treasury/PAO		
4. Officiating pay should be recorded in the section of the bill appropriate to		0021 Taylog ar	lucous other	then Correction Tox		^	CO1C Loop for housing		^
servant officiates and transit pay should be recorded in the same section	n as that in which the duty pay of the	Income Tax	i income other	than Corporation Tax.			6216-Loan for housing (1)-HUDC 6 2 1 6 0 2 2		
Government servant after transfer is recorded 5. Where amounts due to undisbursed pay and allowances have been refu	nded, the names and designation	income tax							
of the incumbents and also other connected details of the claim should be		0028-Taxes					(2)-LIC 6216021	. 9 0 0 1 0 0 0 0	
columns of the pay bill immediately below the entries showing details of the		P. Tax		002800107			Grant No. 800		
not amount required for payment would then be worked out. The bill No. a refunded was earlier drawn should be shown in the 'Remarks' column. Re		P. Idx		002000107			8009-SPF		
year (s) are to be classified as revenue-receipts of the Ministry/Departme	nt.								>
6. Arrears of pay and allowances should not be claimed in the regular pay b	bill. Separate pay bill should be	0049—Interest I	•					.01000000	ع ا
prepared for claiming arrears. 7. The deductions of surcharge should be made at the prescribed rate.		(i) Interest on	НВА	004904800	010100		(subs.+imp.+rec.)		
 Reserve and the schedules in support of deductions/recoveries should be prepared 	d major head-wise. The schedule of	(ii) Interest or	n MCA	004904800	010200		8011- Isurance & pension Fund		
G.P.F. deductions should also give complete details as to the G.P.F. Acco		()	-				MSGESIS		
G.P.F. advance recoveries separately. 'The schedule of interest receipts s	should contain complete details of	(iii) Interest o	n Sco.Adv	004904800	010300		⊫ 8011001	07000100	1330
recoveries of interest on loans and advances to Government servant sep	arately for H.B.A., M.C.A. advances								
for the purchase of other motor conveyances, other conveyance etc. Sim advances deductions should show separately, the deductions on account		(iv) Interest o	n PCA	004904800	010400		SF 8 0 1 1 0 0 1	.07000200	570
purchase of other Motor conveyances other conveyances etc. etc.	,	(v) Interest or	n LIC	004904800	010600		0071- C&R P&ORB		
(ii) In support of the deductions adjustable with other Accounts Officer, the	schedule giving						NPS 0071005	0000000000	21481
complete details of deductions head-wise should be prepared separately	for each Accounts	(vi) Interest o	n HUDCO	004904800	010500				
Office concerned.							Misc. recoveries to be taken as redu		2
9. In the 'Remarks' column should be recorded all unusual events such as		0216-Housing					the service Major Head payment ma	ade during the financial year.	ē
permanent transfer and first appointment which find no place in the increa statement.	ment certificates or absentee	Licence fee 7610-Loan to G	ovt. servant	021601106		0			
 The pay bill should be accompanied by a copy of the L.P.C. and absent 	ee statement where necessary	(i) HBA		761000201	020000	0	To be used only when the amount re	afunded	, e
11. The following abbreviations should be used in this and all other docume		()					relates to previous financial year(s)		, in the second s
Earned Leave	E.I	(ii) Advance f	or	761000202	010000	0			
Half Pay Leave	H.	P	notor car						ـــــــــــــــــــــــــــــــــــــ
Leave Salary	L.						Deduction/recoveries adjustable by a	other Accounts Officer	
Conveyance Allowance	C.	A. R.A. (iii) Advance f	for	761000203					Ţ
Under Suspension	S.						otal Deductions	23381	ך א
On Foreign Service	F.S								
Vacant	Va			761000204	010000		Net payable 个	215946	
Last Pay Certificate	L.F	c. purchase of p	personal com	•		045040		^ 220227	_ <u>ę</u>
Subsistance Grant	S.(3.		Net Amount	the superior of using law	215946	Grant Total	^ 239327	_
Transit Pay	T.F			(Rupees Two lakh fiteen	thousand nine nu	indred forty s			-
		Please Pay to R.							
		Whose Specime	nt signature is	attested					
								Signature	
		Superintendent		arcotics			Designation of D	rawing and Disbursing Officer	
Motor Car Advance	M.	Champhai : Miz	oram						
House Building Advance	H.I	3.A.		FOR USE IN	TREASURY OF	FICE/ PAY A	ND ACCOUNTS OFFICE		
Central Government Employees Insurance Scheme	C.	B.E.L II. PAY ORE	DER						
Central Government Employees Group Insurance Scheme	C.	G.E.G.I.S.		Durana					
Postal Life Insurance	P.L	Pay Rs	•••••	Rupees					
On other Duty	0.								
Central Government Health Scheme	С.	_{з.н.s} to	•••••						
				de details given in the					
rom Cheque Drawing DDOs		bill/Officers list							
		(crossed A/C pay bv	-	t 'A')					
		-					TDEA	ASURY OFFICER / P.A.O.	
oucher		indicated after de	envery.				IREA	JURI UFFICER / P.A.U.	
		T.A. / PAC)				DETAILS OF CHEQUE CANCELLE	ED	
AG/PAO							Category Cheque No.	Date	Amount







Treasury Officer / PAO

Bill No. 104 of dtd . 16.12.2016

State Excise (01-NP)

SUPERINTENDENT OF EXCISE & NARCOTICS DEPARTMENT STAFF PAY BILL FOR THE MONTH OF DECEMBER, 2016

SI. No. of Post	Section of Establishment and name of incumbent	Pay	G.P	NPA/ stgm. Inc.	Total	Spl. Pay	D.A.125%	TOTAL	S.C.A	H.R.A.	Ration Money	KMA	W.A	Grant Total	GPF Subs.	GPF Imp.	GPF (R)	1/F	S/F	HBA (P)	SdN	MC (P)	MCA (I)	Festival Advance	Licence fee		Total Deduct	Net Amount	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26 2	7 2	3 29	30	31
1	R.C. LALRINCHHANA ,L.D.C	9110	2400		11510	750	14388	25898	1200	1151				28999	,2011	.110900	100226	140	60		2590						2790	26209	
2	VANLALHUAPI , L.D.C	9110	2400		11510		14388	25898	1200	1151				28249	, 2011	.110900	100227	140	60		2590						2790	25459	
3	LALNUNENGI,Constable	7090	1900		8990		11238	20228	1200	899	550	160	60	23097	,2010	110900	100058	140	60		2023						2223	20874	
4	J. LALTLANMAWIA, SIE&N	11440	4400		15840		19800	35640	1200	1584	550	160	60	39194	,2014	110900	100756	210	90		3564						3864	35330	
5	B. LALENGMAWIA, SIE&N	11440	4400		15840		19800	35640	1200	1584	550	160	60	39194	,2014	110900	100757	210	90		3564						3864	35330	
6	C. ZODINPUII, SIE&N	11440	4400		15840		19800	35640	1200	1584	550	160	60	39194	,2014	110900	100624	210	90		3564						3864	35330	
6	AMOSA VANLALHRUAIA	6070	1900		7970		9963	17933	1200	797	550	160	60	20700	,2015	110900	100650	140	60		1793						1993	18707	
7	R. LALNUNZIRA, Constable	6070	1900		7970		9963	17933	1200	797	550	160	60	20700	,2015	110900	100660	140	60		1793						1993	18707	
	TOTAL	71770	23700		95470	750	119340	214810	0096	9547	3300	096	360	239327				1330	570		21481						23381	215946	

(In Word)(Rupees Two lakh fiteen thousand nine hundred forty six)Only

Superintendent of Excise & Narcotics Champhai,Mizoram