



**GOVT OF MIZORAM.**  
**CITIZEN'S CHARTER**  
**Excise & Narcotics Department**  
**for the year 2020**



**Commissionerate of Excise & Narcotics,**  
**Opposite Aijal Club, Khatla, Aizawl, Mizoram.**  
**<https://excise.mizoram.gov.in>**  
**31st MAY, 2020**

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## Preface:

Excise Department was declared full-fledged department with bifurcation of Excise & Taxation department vide Govt. Notification No.A.46011/1/2004-GAD/30 dt.24.08.2006 and renamed as **Excise & Narcotics Department** vide No. A.46011/1/2004-GAD/Pt Dt.16.10.2006 and allocated the following business as per the Govt. of Mizoram (Allocation of Business) Rules, 2019:

1. Policy on Excise and Narcotics.
2. Mizoram Excise Act, 1973 & Rules, 1983.
3. Matters relating to Narcotic Drugs & Psychotropic Substances Act, 1985.
4. All matters connected with licensing, distribution and regulation of liquors.
5. All matters pertaining to Acts and Rules relating to Liquor Prohibition in Mizoram.
6. Co-operation and coordination with NGO's on excise and narcotics policy.
7. The Mizoram Drugs (Controlled Substances) Act, 2016.

There is a crying need to fight against alcoholism. In spite of heavy financial loss to be sustained, Government is committed to impose Prohibition Law. Therefore, 'The Mizoram Liquor (Prohibition) Act, 2019' came into existence with effect from 28<sup>th</sup> May 2019 and total prohibition of liquor is enforced. Under the new enactment, all liquor and its related activities, such as production, import, sales, consumption etc. are totally prohibited.

Government of Mizoram declared Excise & Narcotics Department as the Nodal Department for the purpose and administration of Narcotic Drugs and Psychotropic Substances Act, 1985 vide Notification No. C.31017/1/88 – HMP dated 22<sup>nd</sup> June, 1992. As the nodal department, the Excise & Narcotics Department have made all out efforts by having vigil over the city, towns and interior places even along the Indo-Myanmar border to prevent entry of narcotics from across the border.

To regulate possession, transport, purchase, sale, etc. of manufactured drugs including ***morphine***, the Government of Mizoram made the ***Mizoram Narcotic Drugs and Psychotropic Substances Rules 2004*** which have been enforced by Excise & Narcotics Department with effect from 1<sup>st</sup> February, 2006. Under these rules permits for import of ***morphine*** are given to approved hospitals and firms.

The Mizoram Excise & Narcotics is a uniformed cadre which performed duty for 24x7 in combating drug menace and crimes connected thereto and offenders of Excise and Prohibition laws. The enforcement staff are required to undergo mandatory Basic Training Course on drill with and without arms. The Department is, therefore, equipped with Arms, Wireless Radios, etc.

The Excise & Narcotics department has ***Mizoram Excise Manual, 2005*** which come into force with effect from 13th Sept, 2006 vide Govt. Notification No. J. 23014/1/2004- EXC dated 14th Sept, 2006.

The department has a separate Commissionerate at Aizawl under the Commissioner of Excise & Narcotics, Mizoram.

Excise & Narcotics Department is established at 8 out of 11 districts such as Aizawl, Lunglei, Siahla, Kolasib, Champhai, Serchhip, Mamit and Lawngtlai. District offices are headed by Assistant Commissioners of Excise & Narcotics.

Lawngtlai district is administered from Lunglei District. There are Excise & Narcotics Prosecution branches in all the District Courts within Mizoram. Prosecution branch, Aizawl is the main branch which is under Assistant Commissioner of Excise & Narcotics. There is Anti Narcotics Squad under Excise & Narcotics Department which is a special

branch to combat Illicit Drugs and its relatives. There are 9 (nine) Excise & Narcotics Stations and 1(one) outpost under the districts, namely –

- (1) Aizawl Station
- (2) Lunglei Station
- (3) Siahla Station
- (4) Champhai Station
- (5) Kolasib Station
- (6) Serchhip Station
- (7) Mamit Station
- (8) Vairengte Station
- (9) Lawngtlai Station
- (10) Rangvamual Outpost

## **Vision:**

**Building a healthy society by administration and enforcement of prohibition; control of liquor, eradicating supply and abuse of drugs and boosting up state economy.**



## **Mission:**

**Building wide public awareness on Excise & Narcotics policies and launching drives to ensure efficient and effective enforcement of appropriate laws and rules.**

## Main Services:

Sl. No.	Services delivered by the dept/ office to citizen or other depts/ orgns. Including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
1.	Effective Action under Prohibition and Narcotics Laws	1) Inspr. David Lalmawia O/C, ANS COMEX.	Ph: 2323147 Mob:8794717576	a) FIR b) Report/ Intelligence	1) Written Report 2) Proof of identity	nil
	-do-	2) Inspr. Vanlalvura Ralte O/C, ENS Aizawl	Ph:2320810 Mob:9862579083	-do-	-do-	-do-
	-do-	3) Inspr. P.C Lalchhanhima O/C, ENS Lunglei	Ph:2324610 Mob: 9862328604/ 8118908917	-do-	-do-	-do-
	-do-	4) Inspr. Lalmalsawma O/C, ENS Saiha	Ph: (03835) 222076 Mob.: 8732813719	-do-	-do-	-do-

Sl. No.	Services delivered by the dept/ office to citizen or other depts/ orgns. Including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
	Effective Action under Prohibition and Narcotics Laws	5) Inspr. Malsawmkima O/C, ENS, Champhai	Ph: (03831) 235075 Mob: 9774585425	a) FIR b) Report/ Intelligence	1) Written Report 2) Proof of identity	nil
	-do-	6) Inspr. V.L Muana Rokhum O/C, ENS Kolasib	Ph: (03837) 220632 Mob: 9383008152	-do-	-do-	-do-
	-do-	7) Inspr. Darhmingthanga O/C, ENS Serchhip	Mob: 9862977807	-do-	-do-	-do-
	-do-	8) Inspr. M.Lianchhingpuii O/C, ENS Mamit	Mob.: 8732080289	-do-	-do-	-do-

Sl. No.	Services delivered by the dept/ office to citizen or other depts/ orgns. Including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
	Effective Action under Prohibition and Narcotics Laws	9) Inspr. R. Khawpuirimawia O/C, ENS, Lawngtlai	Mob: 8787341363	a) FIR b) Report/ Intelligence	1) Written Report 2) Proof of identity	nil
	-do-	10) Sub-Inspr. Zonunthara O/C, ENS Vairengte	Ph: (03837) 261369 Mob: 8974589859	-do-	-do-	-do-
	-do-	11) R. Laldinsanga ACEN (Prosecution)	Ph: 2320733 Mob: 9862108970	Info relating Prosecution & Court cases etc.	nil	nil
		12) Sub-Inspr. Rorelkima Prosecuting Officer	Mob: 9862579089		nil	nil

Sl. No.	Services delivered by the dept/ office to citizen or other depts/ orgns. Including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
2.	Collection of Excise duty on liquor, from Paramilitary etc	1) Vanlalrengliana ACEN, Aizawl District	Phone:2323364 Mobile:9436153582	In person	1) Written Application 2) Proof of identity 3) Others req. docs	Be informed
		2) Lalchansanga Sailo ACEN, Lunglei District	Phone:0372-2324776 Mobile:9612019281	-do-	-do-	Be informed

Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
	Collection of Excise duty on liquor, from Paramilitary etc	3) Ngurthanzama Sailo ACEN, Kolasib District	Phone:03837-220861 Mobile:9862584091	a) In person	1) Written Application 2) Proof of identity 3) Others req. docs	Be informed
		4) B. Ngurchhuana ACEN, Serchhip District	Phone:03838-222147 Mobile:9612513700	-do-	-do-	Be informed
3.	Grievances on Service matters	Ngurchungnunga Sailo, Commissionerate of Excise & Narcotics	Ph: 0389-2323282 Mob.: 9862315063	Application in plain paper	Service identification	nil

Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
4.	RTI	Vanlalmalsawmdawngliana Joint Commissioner, SPIO, Commissionerate of END	email: vlmsdawngliana0099@gmail.com Ph: 0389-2310495 Mb: 9436145036	Application in plain paper	nil	as per RTI Act or Rules
5.	-do-	Peter Zohmingthanga, Asst Commissioner, ASPIO, Commissionerate of END	email: pzohmingthanga@gmail.com Mb: 9436151468	-do-	-do-	-do-
6.	-do-	Vanlalrengliana Asst. Commissioner, SPIO, Aizawl Dist.	email: vlrengliana@gmail.com Ph: 0389-2323364 Mb: 9436153582	-do-	-do-	-do-
7.	-do-	Vanlalvura Ralte, Inspector, ASPIO, Aizawl Dist	Ph: 0389-2320810 Mb: 9862579083	-do-	-do-	-do-

Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
8.	RTI	Lalchansanga Sailo Asst. Commissioner, SPIO, Lunglei Dist	email: chanasailo1@gmail.com Ph: 0372-2324776 Mb: 9612019281	Application in plain paper	nil	as per RTI Act or Rules
9.	-do-	P.C. Lalchhanhima, Inspector, ASPIO, Lunglei Dist.	Ph: 0372-2324610 Mb: 9862328604	-do-	-do-	-do-
10.	-do-	Lalchansanga Sailo Asst. Commissioner, SPIO, Siaha Dist	email: chanasailo1@gmail.com Ph: 0372-2324776 Mb: 9612019281	-do-	-do-	-do-



Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
11.	RTI	Lalmalsawma, Inspector, ASPIO, Siaha Dist.	Ph: 03835-222076 Mb: 9615347617	Application in plain paper	nil	as per RTI Act or Rules
12.	-do-	B. Zoliana Asst. Commissioner, SPIO, Champhai Dist.	Ph: 03831-234630 Mb: 8259914660	-do-	-do-	-do-
13.	-do-	Malsawmkima Inspector, ASPIO, Champhai Dist.	Ph: 03831-235075 Mb: 9774585425	-do-	-do-	-do-

Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
14.	RTI	Ngurthanzama Sailo Asst. Commissioner, SPIO, Kolasib Dist.	Ph: 03837-220861 Mb: 9862584091	Application in plain paper	nil	as per RTI Act or Rules
15.	-do-	V.L. Muana Rokhum, Inspector, ASPIO, Kolasib Dist.	Ph: 03837-220632 Mb: 9383008152	-do-	-do-	-do-
16.	-do-	B. Ngurchhuana Asst. Commissioner, SPIO, Serchhip Dist.	Ph: 03838-222147 Mb: 9612513700	-do-	-do-	-do-

Sl. No.	Services delivered by the dept/office to citizen or other depts/orgns. including NGO's	Responsible official with designation	Email and Mobile (Phone No.)	Process	Document required	Fee
17.	RTI	Darhmingthanga, Inspector, ASPIO, Serchhip Dist.	Ph: 03838-226006 Mb: 9862977807	Application in plain paper	nil	as per RTI Act or Rules
18.	-do-	H. Lalchhuanawma Asst. Commissioner, SPIO, Mamit Dist.	Mb: 9862577848	-do-	-do-	-do-
19.	-do-	M. Lianchhingpuii, Inspector, ASPIO, Mamit Dist.	Mb: 7630875100 Mb: 9862716202	-do-	-do-	-do-

## Service Delivery Standards:

Sl. No.	Services delivered by the Department/ office to citizens or other Dept/ organisations including NGOs	Stipulated time limit for delivery of service (days/weeks/ months)	Remarks, if any
1.	Effective Action under Prohibition and Narcotics Laws	1 (one) day	
2.	Collection of Excise duty on liquor, from Paramilitary etc	1 (one) Week	
3.	Grievances on Service matters	1 (one) Week, or according to the nature of grievances	

## Grievances Redress mechanism :

Website address to lodge grievances: <https://pgportal.gov.in/>

Sl. No.	Name of the responsible officer to handle public grievance in the department / office	Contact number	Email	Time limit for redress of grievances
1.	Mr. Peter Zohmingthanga Public Relations Officer Excise & Narcotics Dept	9436151468	pzohmingthanga@gmail.com	1(one) week, or according to the nature of grievance
	<b>Escalation of grievances:</b>			
1.	Mr. K.T. Beicho, IRAS Commissioner & Secretary to the Govt. of Mizoram, Excise & Narcotics Dept	2323215 7896305215 / 7630978958		1(one) week, or according to the nature of grievance

## List of Stakeholders

Sl. No.	Stakeholders
1	General Public at large
2	Police, Social Welfare Dept, Prison Dept, Law & Judicial Dept, Mizoram Home Guards & Civil Defence, Health & Family Welfare Dept
3	Army & Para-Military Forces
4	Non-Governmental Organisations

## Expectations of the Department/ office from citizens/ service recipient

Sl. No.	Expectations fo the Dept/office from citizens/ service recipients
1	Enforcement of Liquor and Drug Laws
2	Liquor canteen licence to military canteen
3	Issue of import permit for morphine, pethidine, rectified spirit etc.

