

**GOVERNMENT OF MIZORAM
EXCISE & NARCOTICS DEPARTMENT**

**COMPETITIVE EXAMINATION FOR RECRUITMENT TO
THE POST OF LOWER DIVISION CLERK (PE)
(FEBRUARY-2026)**

**PAPER-II
(COMP. KNOWLEDGE, SIMPLE ARITHMETIC, GEN.
INTELLIGENCE & REASONING)**

Full Marks : 200
Time Allowed : 3 Hours

Signature of Invigilator _____

CODE :

(For official use)

SUBJECT	MARK CARRIED BY EACH QUESTION / TOPIC	NO. OF CORRECT ANSWERS	NO. OF WRONG ANSWERS	MARKS OBTAINED
Computer Knowledge	2			
Simple Arithmetic	2			
Gen. Intel & Reasoning	2			
TOTAL				

Signature of Examiner : _____

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All questions carry equal mark of 2 each. Attempt all questions.

Put a tick (✓) mark against the correct answer in the space given in each question.

Notes regarding Negative Marking :

- (i) There will be penalty (negative marking) for every wrong answer given by a candidate in the MCQ type questions.
 - (ii) For each question for which a wrong answer has been given by the candidate, one-third of the marks assigned to that question will be deducted as penalty.
 - (iii) If a candidate gives more than one answer to one question, it will be treated as wrong answer even if one of the given answers happens to be correct and there will be same penalty as above for that question.
 - (iv) If any questions is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.
-

Computer Knowledge (100 Marks)

1. Which of the following is *not* a characteristic of a computer?

- (a) High speed ()
- (b) Accuracy ()
- (c) Ability to work without electricity ()
- (d) Large storage capacity ()

2. The Arithmetic Logic Unit (ALU) is responsible for:

- (a) Storing programs ()
- (b) Performing calculations and logical comparisons ()
- (c) Displaying final results ()
- (d) Managing system startup ()

3. The Arithmetic Logic Unit (ALU) performs:

- (a) Only arithmetic operations ()
- (b) Only logical operations ()
- (c) Arithmetic and logical operations ()
- (d) Input/output operations ()

4. Main memory is also called:

- (a) Permanent storage ()
- (b) Primary storage ()
- (c) Offline storage ()
- (d) External memory ()

5. Flash memory is commonly used in:

- (a) Floppy disks ()
- (b) Pen drives and SSDs ()
- (c) CD-ROMs ()
- (d) Magnetic tapes ()

6. A device that converts speech into text input is called:

- (a) Voice response system ()
- (b) OCR reader ()
- (c) Speech recognition device ()
- (d) MICR device ()

7. Which term refers to the physical parts of a computer?

- (a) Hardware ()
- (b) Software ()
- (c) Data ()
- (d) Firmware ()

8. Which of the following is an example of application software?

- (a) Windows ()
- (b) Linux ()
- (c) MS Excel ()
- (d) Device drivers ()

9. Mainframe systems are typically used for:

- (a) video editing at home ()
- (b) handling very large databases and supporting thousands of users simultaneously ()
- (c) pocket-sized personal tasks ()
- (d) gaming and entertainment ()

10. Under the IT Act, 2000, a digital signature is used to:

- (a) scan documents for viruses ()
- (b) authenticate the identity of the sender of an electronic document ()
- (c) compress large files ()
- (d) block unauthorized websites ()

11. Which of the following is a primary function of an operating system?

- (a) editing images ()
- (b) managing hardware resources such as CPU and memory ()
- (c) designing web pages ()
- (d) sending emails automatically ()

12. The main screen that appears after Windows loads is called the:

- (a) taskbar ()
- (b) desktop ()
- (c) start menu ()
- (d) window pane ()

13. One of the main features of Windows operating systems is "Device Manager," which is used for:

- (a) uninstalling all applications at once ()
- (b) monitoring battery performance ()
- (c) managing hardware devices and drivers ()
- (d) controlling display brightness ()

14. The Folder Tree in Windows Explorer shows:
- (a) only files in the desktop ()
 - (b) a hierarchical structure of drives, folders, and subfolders ()
 - (c) only recently opened documents ()
 - (d) applications installed on the system ()
15. When naming files in Windows, which character is NOT allowed?
- (a) hyphen (-) ()
 - (b) underscore (_) ()
 - (c) asterisk (*) ()
 - (d) digits (1-9) ()
16. Control Panel in the Start Menu allows users to:
- (a) play audio and video files ()
 - (b) change system settings and manage hardware/software ()
 - (c) update only the printer drivers ()
 - (d) open the task manager ()
17. Shortcut icons can be easily identified because they:
- (a) always appear in red color ()
 - (b) have an arrow in the bottom-left corner ()
 - (c) are larger than normal icons ()
 - (d) only appear on the desktop ()
18. WordPad differs from Notepad because it:
- (a) allows richer text formatting such as bold, italic, and fonts ()
 - (b) cannot save files ()
 - (c) is only used to open images ()
 - (d) is used for system backup ()
19. To create a new document in MS Word, you would typically use:
- (a) file → new ()
 - (b) file → close ()
 - (c) file → print ()
 - (d) insert → new page ()
20. Which option is used to change the font type in a document?
- (a) insert → font ()
 - (b) home → font dropdown ()
 - (c) view → layout ()
 - (d) file → save ()
21. The option to adjust line spacing between lines of a paragraph is found under:
- (a) insert tab ()
 - (b) paragraph group ()
 - (c) view tab ()
 - (d) review tab ()

22. The text that appears at the bottom of every page is called a:

- (a) footer ()
- (b) header ()
- (c) endnote ()
- (d) reference ()

23. AutoCorrect automatically replaces:

- (a) only numbers ()
- (b) incorrect or short forms with correct words ()
- (c) pictures with text ()
- (d) text with images ()

24. Readability statistics in Word provide information about:

- (a) hard disk speed ()
- (b) how easy the document is to read, including word and sentence complexity ()
- (c) number of pictures in a document ()
- (d) computer memory usage ()

25. To open the Find and Replace dialog box quickly, you can press:

- (a) Ctrl + A ()
- (b) Ctrl + H ()
- (c) Ctrl + P ()
- (d) Ctrl + B ()

26. Bullets are mainly used for:

- (a) adding page breaks ()
- (b) listing items without a specific order ()
- (c) numbering chapters ()
- (d) inserting images ()

27. The Format Painter tool is represented by an icon shaped like a:

- (a) magnifying glass ()
- (b) paintbrush ()
- (c) ruler ()
- (d) keyboard ()

28. Which tab usually appears when you select an inserted picture in MS Word?

- (a) Page Layout ()
- (b) Format (Picture Tools) ()
- (c) Review ()
- (d) References ()

29. A table in MS Word is made up of:

- (a) pixels and frames ()
- (b) rows and columns ()
- (c) pages and margins ()
- (d) tabs and spaces ()

30. What is the purpose of a master document in Mail Merge? ()
- (a) to store formatting styles for tables ()
 - (b) to hold the structure and layout of the document before merging ()
 - (c) to display spelling errors ()
 - (d) to compress file size ()
31. A worksheet in Excel is made up of:
- (a) pages and paragraphs ()
 - (b) rows and columns ()
 - (c) tables and charts only ()
 - (d) frames and blocks ()
32. Which of the following is an example of a valid Excel formula?
- (a) sum(a1+a2) ()
 - (b) =a1 + a2 ()
 - (c) a1 + a2 = ()
 - (d) =add(a1,a2) ()
33. Which of the following represents an absolute reference in Excel?
- (a) a1 ()
 - (b) \$a\$1 ()
 - (c) a\$1 ()
 - (d) \$a1 ()
34. Which option adjusts column width automatically to fit the content?
- (a) wrap text ()
 - (b) auto fit ()
 - (c) merge & center ()
 - (d) shrink text ()
35. Which option is used to preview the worksheet before printing?
- (a) view → zoom ()
 - (b) file → print preview ()
 - (c) home → format painter ()
 - (d) data → preview sheet ()
36. The function =max(A1:A10) will:
- (a) count the largest number ()
 - (b) find the largest value in the range ()
 - (c) sort numbers in descending order ()
 - (d) calculate the total of all numbers ()
37. The COUNT() function counts:
- (a) all cells ()
 - (b) only text entries ()
 - (c) only numeric entries ()
 - (d) empty cells ()

38. Before printing a char in Excel, you can check how it will look using:

- (a) print preview ()
- (b) format painter ()
- (c) alignment tool ()
- (d) spell check ()

39. The basic element of a PowerPoint presentation is the:

- (a) worksheet ()
- (b) slide ()
- (c) table ()
- (d) page ()

40. Which PowerPoint view shows all slides as thumbnails on one screen?

- (a) slide sorter view ()
- (b) slide show view ()
- (c) outline view ()
- (d) notes page view ()

41. To delete an unwanted slide from a presentation, you should:

- (a) click the slide and press delete ()
- (b) change the slide layout ()
- (c) print the slide ()
- (d) apply animation to the slide ()

42. The Rehearse Timings tool allows you to:

- (a) record the time you spend on each slide ()
- (b) add speaker notes ()
- (c) change background color ()
- (d) insert audio files ()

43. Slide animation effects can be applied from which tab?

- (a) transitions ()
- (b) animations ()
- (c) home ()
- (d) review ()

44. The World Wide Web was invented by:

- (a) Bill Gates ()
- (b) Larry Page ()
- (c) Tim Berners-Lee ()
- (d) Charles Babbage ()

45. E-commerce refers to:

- (a) selling goods door-to-door ()
- (b) buying and selling products over the Internet ()
- (c) printing receipts at shops ()
- (d) managing files on the computer ()

46. The main protocol used by the World Wide Web is:

- (a) ftp ()
- (b) smtp ()
- (c) http ()
- (d) pop3 ()

47. Which of the following is a search engine?

- (a) whatsapp ()
- (b) windows ()
- (c) google ()
- (d) photoshop ()

48. Which protocol is commonly used for receiving e-mails?

- (a) smtp ()
- (b) telnet ()
- (c) pop3 ()
- (d) ssh ()

49. Which of the following is NOT part of an email address?

- (a) username ()
- (b) @ symbol ()
- (c) domain name ()
- (d) html tag ()

50. E-mail encryption ensures:

- (a) faster delivery ()
- (b) privacy and security of the message ()
- (c) removal of viruses ()
- (d) formatting of e-mail text ()

Simple Arithmetic (50 Marks)

51. Evaluate: $7 - \left[5 + \frac{1}{3} \div \left\{ \frac{2}{3} \text{ of } \frac{9}{4} + \left(\frac{1}{2} - \frac{1}{6} \right) \right\} \right]$

(a) $\frac{19}{11}$ ()

(b) $\frac{20}{11}$ ()

(c) $\frac{21}{11}$ ()

(d) $\frac{22}{11}$ ()

52. Which of the following number is largest among all ?

(a) $0.\overline{07}$ ()

(b) $0.0\overline{7}$ ()

(c) $0.\overline{7}$ ()

(d) 0.7 ()

53. The square root of $(12 - 2\sqrt{35})$ is :

(a) $\sqrt{7} - \sqrt{5}$ ()

(b) $\sqrt{7} + \sqrt{5}$ ()

(c) $\sqrt{4} + \sqrt{3}$ ()

(d) $\sqrt{4} - \sqrt{3}$ ()

54. The cost of 50 chairs is equal to the selling price of 40 chairs, the profit percent is:

(a) 10% ()

(b) 15% ()

(c) 20% ()

(d) 25% ()

55. Thanga has some hens and some goats. If the total number of animal heads are 15 and total number of feet are 40, how many hens does Thanga have?

(a) 20 ()

(b) 15 ()

(c) 12 ()

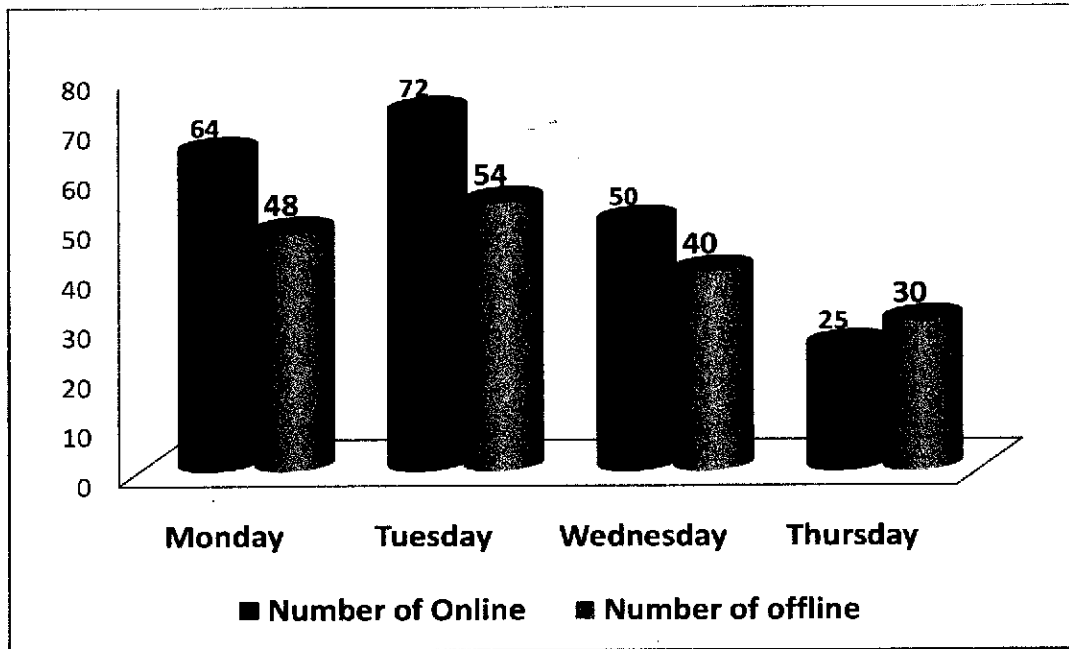
(d) 10 ()

56. There are 96 students in a class, the number of boys is 12 more than the number of girls. Then the ratio of Boys : Girls is:
- (a) 13 : 11 ()
(b) 11 : 9 ()
(c) 9 : 7 ()
(d) 7 : 5 ()
57. Divide ₹ 160 among Biaka and Ruata in the Ratio of 5 : 3. Find Biaka's share.
- (a) ₹ 120 ()
(b) ₹ 100 ()
(c) ₹ 80 ()
(d) ₹ 60 ()
58. Which one is prime number?
- (a) 43 ()
(b) 49 ()
(c) 51 ()
(d) 57 ()
59. The compound interest on a sum of ₹ 16,000 for 3 years at 5% per annum, compounded annually is:
- (a) ₹ 2,518 ()
(b) ₹ 2,520 ()
(c) ₹ 2,522 ()
(d) ₹ 2,524 ()
60. What will be the ratio of simple interest earned by certain amount at the same rate of interest for 12 yrs and for 18 yrs?
- (a) 1 : 2 ()
(b) 2 : 3 ()
(c) 3 : 4 ()
(d) 4 : 5 ()
61. The average of 40 numbers is 71. If the number 100 is replaced by 140, then the average is increased by:
- (a) 1 ()
(b) 2 ()
(c) 3 ()
(d) 4 ()
62. The average weight of 10 students is 45 kg. The average weight of the first 6 students is 44 kg. The average weight of the remaining 4 students is:
- (a) 47.5 kg ()
(b) 48.5 kg ()
(c) 45.5 kg ()
(d) 46.5 kg ()

63. Two boys starting from the same place and walk at a rate of 10 km/h and 12 km/h respectively. If they walks in opposite direction and same direction, then the ratio of the distances in opposite direction : same direction in 3 hours is-
- (a) 11 : 1 ()
(b) 11 : 2 ()
(c) 11 : 3 ()
(d) 11 : 4 ()
64. The marked price of a shirt is ₹ 1900. A man bought the same for ₹ 1624.5 after getting two successive discounts. The first being 5%. What was the second discount rate?
- (a) 11.5 % ()
(b) 11 % ()
(c) 10.5% ()
(d) 10 % ()
65. The sum of five consecutive odd number is 125. The sum of first number and last number is:
- (a) 30 ()
(b) 40 ()
(c) 50 ()
(d) 60 ()
66. The length of a rectangle is 18 m. If the area of a rectangle is 198 m^2 , find its perimeter?
- (a) 65 m ()
(b) 58 m ()
(c) 42 m ()
(d) 29 m ()
67. A and B can complete the work in 20 days. They worked at it for 15 days and then B left. The remaining work was done by A alone in 10 days. A alone can complete the work in:
- (a) 30 days ()
(b) 35 days ()
(c) 40 days ()
(d) 45 days ()
68. The average speed of a train is 3 times the average speed of a car. The car covers a distance of 520 km in 8 hours. How much distance will the train cover in 13 hours?
- (a) 2553 km ()
(b) 2585 km ()
(c) 2355 km ()
(d) 2535 km ()
69. A building is 15 meter high. The angle of elevation made from its top to a point which is $15\sqrt{3}$ meters away from the foot is:
- (a) 30° ()
(b) 45° ()
(c) 60° ()
(d) 90° ()

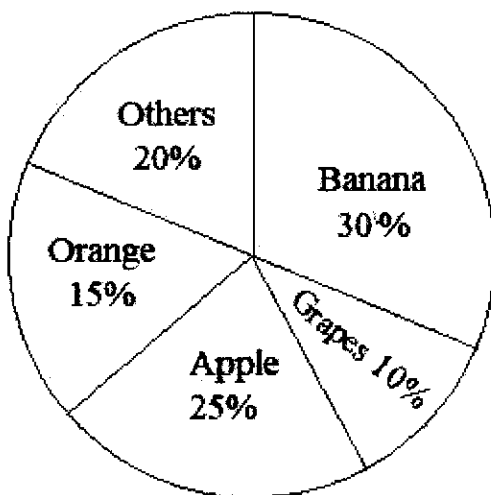
70. Diki monthly income is 90% of Muani monthly income. Their difference between their monthly income is ₹7,200. What is Diki's monthly income?
- (a) ₹75,600 ()
(b) ₹72,000 ()
(c) ₹67,600 ()
(d) ₹64,800 ()
71. There are 225 students in a school, If 24% failed in the second terminal examination. How many students passed?
- (a) 165 students ()
(b) 168 students ()
(c) 171 students ()
(d) 173 students ()
72. The circumference of a circle is equal to the perimeter of a square of side 22 cm. The diameter of the circle is:
- (a) 44 cm ()
(b) 28 cm ()
(c) 22 cm ()
(d) 14 cm ()
73. In how many different ways can the letters of the word **FIGHT** be arranged?
- (a) 120 ()
(b) 125 ()
(c) 150 ()
(d) 175 ()

74. Bar graph given below shows the number of online and offline orders(in 100s) received by a food restraint in four days (Monday, Tuesday, Wednesday and Thursday)



Number of offline orders received on Tuesday is what percent more than offline orders received on wednesday?

- (a) 40 % ☐
 - (b) 35 % ☐
 - (c) 30 % ☐
 - (d) 25 % ☐
75. The given pie-chart shows the sale of different fruits in a day for a shop, If 15 kg of bananas were sold in a day. Find the weight of Apple sold in a day.



- (a) 11.5 kg ☐
- (b) 12 kg ☐
- (c) 12.5 kg ☐
- (d) 13 kg ☐

General Intelligence & Reasoning (50 Marks)

Direction (Question Nos 76 & 77) : Study the following five numbers and answer the question given below .

517 325 639 841 792

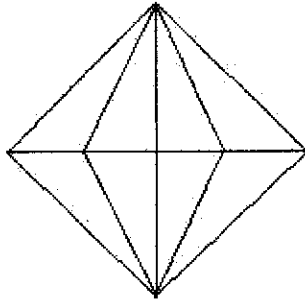
- 76.** What will be last digit of the third number from top when they are arranged in descending order after reversing the position of the digit within each number?
- (a) 7 ()
(b) 3 ()
(c) 8 ()
(d) 2 ()
- 77.** What will be the first digit of the second highest number after the position of only the second and the third digits within each number are interchanged?
- (a) 7 ()
(b) 2 ()
(c) 8 ()
(d) 9 ()

Direction (Question Nos 78 - 80) : Study the given information to answer the given questions.

In a certain code 'colours of the sky' is written as 'ki la fa so', 'rainbow colours' is written as 'ro ki' and 'sky high rocket' is written as 'la pe jo' and 'the rocket world' is written as 'pe so ne'

- 78.** Which of the following is the code for 'colours sky high'?
- (a) ro jo la ()
(b) fa la jo ()
(c) ki ro la ()
(d) la ki jo ()
- 79.** Which of the following will represent 'the':
- (a) fa ()
(b) la ()
(c) so ()
(d) ne ()
- 80.** What does 'pe' represent the code?
- (a) colours ()
(b) sky ()
(c) rainbow ()
(d) rocket ()
- 81.** X introduces Y saying, "He is the husband of the grand daughter of the father of my father". How is Y related to X?
- (a) brother-in-law ()
(b) co-brother ()
(c) brother ()
(d) uncle ()

82. How many triangles are there in the given figure?



- (a) 13 ()
- (b) 21 ()
- (c) 24 ()
- (d) 32 ()

83. Find the two letters in the word EXTRA which have as many letters between them in the word as in the alphabet. If these two letters are arranged in alphabetical order which letter will come second?

- (a) X ()
- (b) E ()
- (c) A ()
- (d) T ()

84. Raman walked 2 km West from his office and then turned south covering 4km. Finally, he walked 3 km towards East and again moved 1 km West. How far is Raman from his initial position?

- (a) 4 km ()
- (b) 5 km ()
- (c) 6 km ()
- (d) 7 km ()

85. Which of the following is the odd one out? These options represent set of numbers following a particular property. Identify the set that does NOT follow the rule?

- (a) 3, 5, 7 ()
- (b) 9, 15, 21 ()
- (c) 13, 17, 19 ()
- (d) 29, 31, 37 ()

86. Out of the four words given below, three are similar in a certain way and one is different. Select the odd one.

- (a) Turnip ()
- (b) Radish ()
- (c) Onion ()
- (d) Spinach ()

87. A, B, C, D and E, when arranged in descending order of their weight from top, A becomes third, E is between D and A, C and D are not at the top. Who among them is in the second?

- (a) C ()
- (b) B ()
- (c) E ()
- (d) D ()

88. In a row of 40 students, A is 13th from the left end, Find the rank from right end.

- (a) 26 ()
- (b) 27 ()
- (c) 28 ()
- (d) 29 ()

89. Which of the following option will come in place 'x'?

10	6	16
9	3	36
8	x	9

- (a) 7 ()
- (b) 4 ()
- (c) 6 ()
- (d) 5 ()

90. The present age of Lala's father is 6 times the present age of Lala. 4 years hence, Lala's father age will be 4 times that of Lala. Find the present age of Lala's father and Lala.

- (a) 42 years and 7 years ()
- (b) 36 years and 6 years ()
- (c) 30 years and 5 years ()
- (d) 24 years and 4 years ()

91. How many possible two-digit numbers can be formed by using the digits 3, 5 and 7?

- (a) 10 ()
- (b) 9 ()
- (c) 8 ()
- (d) 7 ()

Direction (Question No. 92) : The following Question is based on the alphabetical series given below:

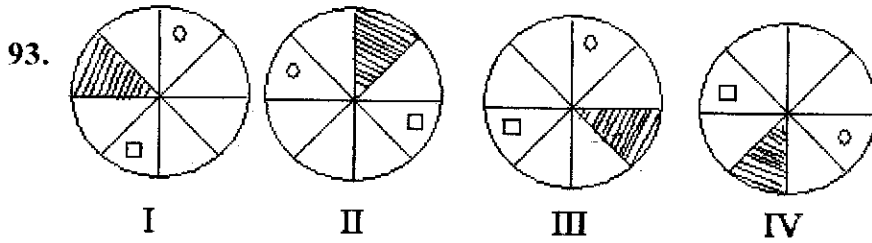
CLRTBQSMAPDINFJKGYX

92. What will come in place of the question mark in the following series.

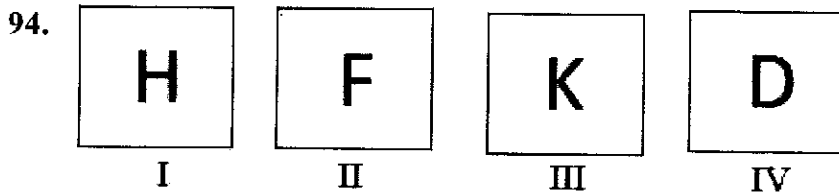
CR LB TM SI ?

- (a) PK ()
- (b) DK ()
- (c) DG ()
- (d) NX ()

Direction (Questions Nos 93 & 94) : In each of the problem, out of four figures, three/four are similar in a certain manner. Choose the figure which is different from others.



- | | |
|---------|-----|
| (a) I | () |
| (b) II | () |
| (c) III | () |
| (d) IV | () |



- | | |
|---------|-----|
| (a) I | () |
| (b) II | () |
| (c) III | () |
| (d) IV | () |

95. All the English alphabets are arranged alphabetically in the reverse order. The difference of the positions of two vowels which appear in the beginning and in the end is:

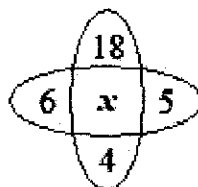
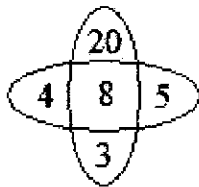
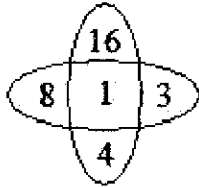
- | | |
|--------|-----|
| (a) 20 | () |
| (b) 18 | () |
| (c) 16 | () |
| (d) 14 | () |

96. Which two signs should be interchanged to make the following equation correct?

$$48 \div 12 \times 3 + 5 - 4 = 21$$

- | | |
|-------------------------|-----|
| (a) $\div$ and $\times$ | () |
| (b) $\times$ and $-$ | () |
| (c) $-$ and $\div$ | () |
| (d) $\times$ and $+$ | () |

97. The value of x is :



- (a) 5 ()
- (b) 4 ()
- (c) 3 ()
- (d) 1 ()

98. The total of the age of 4 persons is 84 years. What was their average age 4 years ago?

- (a) 20 years ()
- (b) 19 years ()
- (c) 18 years ()
- (d) 17 years ()

99. In the following question, a word has been given, followed by four other words, one of which cannot be formed by using the letters from the given word. Find the word.

CONTEMPTUOUS

- (a) PRETTY ()
- (b) TOM ()
- (c) POST ()
- (d) CON ()

100. Select the option that is related to the third word in the same way as the second pair is related to the first pair.

Scientist : Laboratory :: Teacher : ?

- (a) Education ()
- (b) School ()
- (c) Students ()
- (d) Knowledge ()

* * * * *